

Municipal Budget Submission Form For the Calendar Year 2019


The estimates reported in this submission were approved by the Council of the Municipality of

BRIGUS

Name of Municipality

at a meeting held on the 4 day of DECEMBER 2018

Day Month Year



Signature of Mayor



Signature of Clerk/Manager

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**Deadline for Submission:
December 31, 2018**

Debt Charges Summary

Loan Number	Name of Creditor	Purpose (Water, Roads; etc.)	Original Principal	Maturity Date (dd-month-yyyy)	Council Annual Payment	Provincial Annual Payment
			\$0.00		\$0.00	\$0.00
Totals						\$0.00

BEFORE CONTINUING:



1. Transcribe **BOTH the above totals for Council Annual Payment and Provincial Annual Payment** to the appropriate boxes in section "7.1 Debt Charges From All Sources" of "7.0 FISCAL SERVICES" on Page 6.

2. Transcribe the above total of "Provincial Annual Payment" to sub-section 4.1.2 "Provincial Portion of Debt Charges" found in the section "4.1 Provincial Government Grants and Subsidies" on Page 11.

Expenditures

1.0 GENERAL GOVERNMENT		
1.1 Council		
1.1.1. Remuneration for Councillors -----	\$19,760.00	
1.1.2. Travel -----		
Total 1.1 Council -----		\$19,760.00
1.2 General Administration		
1.2.1. Salaries -----	\$82,000.00	
1.2.2. Employee Benefits -----	\$12,500.00	
1.2.3. Payroll Burden -----	\$7,500.00	
1.2.4. Travel -----	\$8,000.00	
1.2.5. Supplies -----	\$30,000.00	
1.2.6. Purchased Services (other than Insurance) -----	\$10,000.00	
1.2.7. Professional Services -----	\$19,000.00	
1.2.8. Insurance -----	\$23,000.00	
Total 1.2 General Administration -----		\$192,000.00
1.3 Municipal Elections & By-elections -----		\$2,500.00
1.4 Property Assessment Services -----		\$24,024.00
1.5 Common Services		
1.5.1 Engineering Services -----	\$0.00	
1.5.2 General Maintenance -----	\$0.00	
1.5.3 Professional Development and Training -----	\$7,000.00	
1.5.4 Public Relations -----		
Total 1.5 Common Services -----		\$7,000.00
TOTAL 1.0 GENERAL GOVERNMENT -----		\$245,284.00

2.0 PROTECTIVE SERVICES

2.1 Fire Protection	\$22,000.00
2.2 Emergency Preparedness and Response	\$0.00
2.3 Animal and Pest Control	\$500.00
2.4 Municipal Enforcement	\$0.00
2.5 Other Protective Services and Inspections	\$0.00
TOTAL 2.0 PROTECTIVE SERVICES	\$22,500.00

3.0 TRANSPORTATION SERVICES

3.1 Vehicle and Fleet Maintenance	\$12,000.00
3.2 Road Transport	
3.2.1 Streets, Roads, Sidewalks, etc.	\$158,000.00
3.2.2 Snow Removal	\$42,000.00
3.2.3 Street Lighting	\$41,000.00
3.2.4 Traffic Services	\$1,000.00
Total 3.2 Road Transport	\$242,000.00
3.3 Public Transit	\$0.00
3.4 Other Transportation Services	\$0.00
TOTAL 3.0 TRANSPORTATION SERVICES	\$254,000.00

4.0 ENVIRONMENTAL HEALTH

4.1 Water Supply	\$40,000.00
4.2 Sewage Collection and Disposal	\$30,000.00
4.3 Garbage and Waste Collection and Disposal	\$70,000.00
4.4 Other Environmental Health Services	\$0.00
TOTAL 4.0 ENVIRONMENTAL HEALTH	\$140,000.00

5.0 PLANNING AND DEVELOPMENT

5.1 Planning and Zoning -----	\$4,000.00
5.2 Community Improvement and Development -----	\$1,500.00
5.3 Regional Development -----	\$0.00
5.4 Tourism and Marketing -----	\$10,446.00
5.5 Other Planning and Development -----	\$0.00
TOTAL 5.0 PLANNING AND DEVELOPMENT -----	\$15,946.00

6.0 RECREATION AND CULTURAL SERVICES

6.1 Recreation Administration -----	\$9,200.00
6.2 Recreation Facilities	
6.2.1 Recreation and Community Centres -----	\$0.00
6.2.2 Parks, Playgrounds etc. -----	\$40,000.00
6.2.3 Stadium -----	\$0.00
6.2.4 Swimming Pool -----	\$0.00
Total 6.2 Recreation Facilities -----	\$40,000.00
6.3 Cultural Facilities -----	\$1,000.00
6.4 Recreation and Cultural Programs, Activities etc. -----	\$0.00
6.5 Other Recreation and Cultural Services -----	\$1,500.00
TOTAL 6.0 RECREATIONAL AND CULTURAL SERVICES -----	\$51,700.00

7.0 FISCAL SERVICES

7.1 Debt Charges From All Sources (from page 2)

7.1.1 Municipal Annual Payment ----- (See page 2)

7.1.2 Provincial Annual Payment ----- (See page 2)

Total 7.1 Debt Charges From All Sources -----

7.2 Transfers to Authorized Reserves and other Funds

7.2.1 Provision for Uncollectible Taxes, Fees & Charges ----- \$6,000.00

7.2.2 Operating Deficit of Prior Year ----- \$0.00

7.2.3 Accumulated Deficit Reduction Plan ----- \$0.00

7.2.4 Discounts, Losses, Allowances ----- \$1,000.00

7.2.5 Capital Expenditure Out of Revenue:

7.2.5.1 Federal Gas Tax ----- \$39,229.00

7.2.5.2 All Other (please provide list) ----- \$132,000.00

Total 7.2.5 Capital Expenditure Out of Revenue ----- \$171,229.00

7.2.6 Authorized Transfers to Reserves & Other Funds:

7.2.6.1 Federal Gas Tax ----- \$0.00

7.2.6.2 All Other (please provide list) ----- \$0.00

Total 7.2.6 Authorized Transfers to Reserves & Other Funds -----

Total 7.2 Transfers to Authorized Reserves and Other Funds ----- \$178,229.00

7.3 Bank Charges & Other Fiscal Services ----- \$950.00

TOTAL 7.0 FISCAL SERVICES ----- \$179,179.00

TOTAL EXPENDITURES

\$908,609.00

Revenues

1.0 TAXES AND RELATED REVENUES

1.1 Property Tax Information

1.1.1 Residential Property Info.	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.1.1. Mil Rate Method	\$83,532,045		4.4	\$367,541.00
1.1.1.2. Minimum Tax Method		348	\$350.00	\$121,800.00
1.1.1.3. Residential Grants in Lieu		0		\$0.00
1.1.1.4. Residential Exempt Properties		22		

Total Residential Property Info -----	\$83,532,045	370		\$489,341.00
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1.1.2 Commercial/Non-Residential	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.2.1. Mil Rate Method		7	10	
1.1.2.2. Minimum Tax Method (General)		21	\$350.00	\$7,350.00
1.1.2.3. Minimum Tax Method (Small Structures)		0	\$0.00	\$0.00
1.1.2.4. Non-Residential Grants in Lieu		0		\$0.00
1.1.2.5. Tax Agreements	\$201,160	5		\$13,852.00
1.1.2.6. Non-Residential Exempt Property	\$3,165,000	51		

Total Commercial/Non-Residential -----	\$3,366,160	84		\$21,202.00
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1.1.3 Vacant Land	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.3.1. Minimum Rate Method				

Total Vacant Land -----				
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Total 1.1 Property Tax Information -----	\$86,898,205	454		\$510,543.00
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BOX A

1.2 Water and Sewage Tax Information

1.2.1 Residential Water and Sewage	# Household Units	Tax Rate	Total Tax
1.2.1.1. # of Households (Not Connected)			
1.2.1.2. Water and Sewage Tax	319	300	\$95,700.00
1.2.1.3. Water Tax Only (if Separate Tax)	48	200	\$9,600.00
1.2.1.4. Sewage Tax Only (if Separate Tax)	2	200	\$400.00
1.2.1.5. Other Residential W/S Tax			

Total Number of Household Units ----- 369

Total 1.2.1 Residential W/S Tax ----- \$105,700.00

1.2.2 Commercial/Non-Residential Water and Sewage	# Comm. / Non-Res. Units	Tax Rate	Total Tax
1.2.2.1. # of Commercial/Non-Residential Units (Not Connected)	1		
1.2.2.2. Water and Sewage Tax	5	450	\$2,250.00
1.2.2.3. Water Tax Only (if Separate Tax)	2	300	\$600.00
1.2.2.4. Sewage Tax Only (if Separate Tax)	1	300	\$300.00
1.2.2.5. Other Commercial/Non-Residential W/S Tax	1		\$405.00
1.2.2.6. Industrial & Institutional W/S (e.g. Fish Plants, Hospitals)	1		\$12,000.00

Total # of Comm./Non-residential Units ----- 11

Total 1.2.2 Commercial/Non-Residential Water and Sewage Tax ----- \$15,555.00

Total 1.2 Water and Sewage Tax ----- \$121,255.00

BOX B

1.3 Other Tax Information

1.3 Other Taxes	# Assessed the Tax	Tax Rate	Total Tax
1.3.1. Poll Tax	1	\$300.00	\$300.00
1.3.2. Business Tax			\$26,617.00
1.3.3. Utility Tax		2.5%	\$45,000.00
1.3.4. Municipal Utility (Sales) Tax		\$0.00	
1.3.5. Direct Seller Tax		\$0.00	
1.3.6. Other Authorized Taxes		\$0.00	

Total 1.3 Other Taxes ----- \$71,917.00

BOX C

Grand Total 1.0 Taxes and Related Revenue ----- \$703,715.00

(Total of Boxes A, B and C)

2.0 SALES OF GOODS AND SERVICES

2.1 Garbage Collection Fees -----	\$350.00	
2.2 Recreation and Cultural Services -----	\$0.00	
2.3 Transportation Services -----	\$0.00	
2.4 Fire Protection Service Fees -----	\$0.00	
2.5 Animal and Pest Control Fees -----	\$0.00	
2.6 Tipping Fees -----	\$0.00	
2.7 Water Supply -----	\$34,020.00	
2.8 Other Sales of Goods and Services -----	\$2,000.00	
TOTAL 2.0 SALES OF GOODS AND SERVICES -----		\$36,370.00

3.0 OTHER REVENUE FROM OWN SOURCES

3.1 Assessments, Levies, Fees and Charges -----	\$5,000.00	
3.2 Rental Income -----	\$19,000.00	
3.3 Interest from Investments -----	\$5,100.00	
3.4 Interest Collected on Overdue Accounts -----	\$0.00	
3.5 Other Revenue From Own Sources -----	\$0.00	
TOTAL 3.0 OTHER REVENUE FROM OWN SOURCES -----		\$29,100.00

4.0 GOVERNMENT TRANSFERS

4.1 Provincial Government Grants and Subsidies

4.1.1. Municipal Operating Grant -----	\$81,644.00	
4.1.2. Provincial Portion of Debt Charges -----		(See page 2)
4.1.3. Provincial Gas Tax Revenue -----	\$18,551.00	
4.1.4. Other Provincial Grants and Subsidies (Please attach list)-----	\$0.00	
Total 4.1 Provincial Government Grants and Subsidies -----		\$100,195.00

4.2 Federal Government Grants and Subsidies

4.2.1. Federal Gas Tax -----	\$39,229.00	
4.2.2. Other Federal Grants and Subsidies (please provide list) -----	\$0.00	
Total 4.2 Federal Government Grants and Subsidies-----		\$39,229.00

TOTAL 4.0 GOVERNMENT TRANSFERS -----		\$139,424.00
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5.0 OTHER TRANSFERS

5.1. Operating Surplus of Prior Year -----	\$0.00	
5.2. Transfers from Authorized Reserves		
5.2.1. Gas Tax -----	\$0.00	
5.2.2. Other (please provide list) -----	\$0.00	
TOTAL 5.0 OTHER TRANSFERS -----		

TOTAL REVENUE	\$908,609.00
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Please Calculate the Debt Servicing Ratio (DSR):

Debt Servicing Ratio (DSR)

Step 1 : Fill in the following information

Municipal Annual Debt Payment (7.1.1 - Page 6) -----		
Local Revenue 1 Total Taxes and Related Revenue (Page 9)-----	\$703,715.00	
Local Revenue 2 Total Sales of Goods and Services (Page 10)-----	\$36,370.00	
Local Revenue 3 Total Other Revenue from Own Sources (Page 10)-----	\$29,100.00	
Total Local Revenue -----		\$769,185.00
Municipal Operating Grant (MOG) (4.1.1. Page 11) -----		\$81,644.00
Provincial Gas Tax Revenue (4.1.3. Page 11) -----		\$18,551.00
Debt Servicing Ratio -----		0%

Step 2 : DSR Calculation

$$\frac{\text{Municipal Debt}}{\left(\frac{\$769,185.00}{\text{Local Revenue}} + \frac{\$81,644.00}{\text{MOG}} + \frac{\$18,551.00}{\text{Provincial Gas Tax Revenue}} \right)} = \frac{0\%}{\text{DSR (\%)}}$$

Summary of The Municipal Budget Submission Form

Name of Municipality	BRIGUS	Budget Year	2019
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From The Municipal Budget Submission Form, the totals of the seven expenditure functions, the total expenditures, the totals of the five main revenue sources and the total revenues are found in the appropriate boxes below.

Expenditures

1.0 General Government -----	\$245,284.00	
2.0 Protective Services -----	\$20,500.00	
3.0 Transportation Services -----	\$256,000.00	
4.0 Environmental Health -----	\$140,000.00	
5.0 Planning and Development -----	\$15,946.00	
6.0 Recreation and Cultural Services -----	\$51,700.00	
7.0 Fiscal Services -----	\$179,179.00	
Total Expenditures -----		\$908,609.00

Revenues

1.0 Taxes -----	\$703,715.00	
2.0 Sales of Goods and Services -----	\$36,370.00	
3.0 Other Revenue From Own Sources -----	\$29,100.00	
4.0 Government Transfers -----	\$139,424.00	
5.0 Other Transfers -----		
Total Revenues -----		\$908,609.00



THE TOWN OF BRIGUS

P.O. Box 220, Brigus, NL, A0A 1K0

Telephone or Fax: 709-528-4588

Website: www.brigus.net



December 5, 2018

The Compass
Carbonear, NL
A0A 1T0

Email

Dear Stephanie:

Would you please publish the following notice in the Compass for a one (1) week running period starting the week of December 10, 2018.

TOWN OF BRIGUS TAX STRUCTURE, 2019

In accordance with the provisions of the Municipalities Act, the following taxes are in effect for the year 2019.

Property Tax.....	4.4 Mills
Minimum Property Tax.....	\$ 350.00
Poll Tax.....	\$ 300.00
Tax Certificate.....	\$ 50.00

WATER/SEWER RATES:

Domestic.....	\$ 300.00
Water Only.....	\$ 200.00
Sewer Only.....	\$ 200.00
Business.....	\$ 450.00
Fish Processing Plants.....	\$12,000.00
Water Turn On/Off Fee.....	\$ 20.00 Each
Water Turn On Fee For Tax Arrears.....	\$ 100.00 Plus Taxes

BUSINESS TAXES:

Utility Companies.....	2.5 %
Convenient Stores, Insurance Co. Dance Studio, RV Parks, Garages, Craft Shops, Beauty Salons, Funeral Homes, Restaurants. Take Outs	10 Mills
Clubs, Rest Homes.....	5 Mills
Fish Processing Plants.....	\$16,309.00
Minimum Business Tax.....	\$ 350.00

BUILDING PERMITS - RESIDENTIAL:

General Repairs.....	\$10.00 - 6 Months
Sheds/Garage/Extensions/Patio.....5 Cents Per Sq Ft. - Minimum	\$20.00 - 1 Year
New Construction.....6 Cents Per Sq Ft. - Minimum	\$60.00 - 2 Years

COMMERCIAL:

Permit To Occupy.....	\$25.00
Repairs	\$20.00 - 6 Months
New Construction or Extensions.....10 Cents Per Sq Ft. - Minimum	\$100.00 - 2 Years
RV Parks New or Extensions.....	\$5.00 - Per Site
Vendor.....	\$50.00 - 1 Year

2019 Taxes Are Due And Payable On Or Before June 30, 2019

Taxpayers Are Reminded That If Their 2019 Taxes (And Arrears If Any) Are Not Paid, Or Arrangement Of Payments Made With The Town Clerk/Manager On Or Before June 30, 2019, Interest Will Be Charged At The Rate of Twelve Percent Per Annum (12%), Also One Or All Of The Following Actions Will Be Taken.

1. Water Shut Off (Where Applicable)
2. Legal Action
3. Collection Agency

WAYNE ROSE
TOWN CLERK/MANAGER